



Zawiercie, 5.11.2024

## REQUEST FOR OFFERS

**Information and dissemination and communication for project :"  
ICCM MET: Inclusive crisis and change management mechanisms in  
multinational companies in metal sector as a key to successful twin  
transition"**

### Section I: Contracting party

Name of Beneficiary: MIEDZYZAKLADOWY SAMORZADNY NIEZALEZNY ZWIAZEK  
ZAWODOWY PRACOWNIKOW CMC POLAND SP ZOO I SPOLEK (MSNZZ CMC),

Contact person: Kijas Marek

E-mail: msnzzpcmc@gmail.com

Telephone number: +48326725015

### Section II Description and scope of services. Obligations of service provider.

The subject of this procedure is the provision of communication, publication and IT services related to dissemination of project results.

The services are divided into the following components:

**1) Preparation of 3 videos with the following contents in in 7 languages:** English, Polish, Serbian, Italian, Slovak, Greek, Turkish, Montenegrin

**1. "Metal Evolution: Navigating digital & energy Transformation"** - Introduction to the digital and energy transformation in the metal sector. Explanation of key technological advancements and changes in energy practices.

**2. "Decisions Together: Best practices in inclusive decision-making"** - Explanation of the importance of inclusive decision-making during restructuring. Interviews with company leaders and employees sharing experiences.

**3. "Voices of transformation: Employee Testimonials"** - Visual representations of inclusive

1/2



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decision-making processes in action.

- Provider may submit offers for one, several or all lots.

### **Section III Term of services**

The service provider is expected to respect the following deadlines:

- The offer shall not require a prepayment
- The invoice for the services shall be issued within 14 days from completion of the service.
- The time limit for payment of the invoice must not be shorter than 30 days

### **Section IV Submission of proposals**

The proposal should be submitted using this Google Form link: <https://forms.gle/jvBqsUviaWG9UGDY7> until 20.11.2024. Late proposals will not be accepted.

Service provider will be chosen until 21/11/2024

### **Section V Criteria of assessment of proposals**

The contract will be awarded to the best proposal taking into account the best price-quality ratio.

### **Section VI Other information**

Conflict of interest

In order to avoid conflict of interest the following persons and/or entities are excluded from this procedure:

- Beneficiary's personnel and staff,
- family members and relatives of beneficiary and its key personnel,
- affiliated persons, companies and institutions,
- any persons, companies and institutions with shared economic interest and/or personal or equity relationship with Beneficiary.

After signing the contract any major changes to the contract shall be excluded. A draft contract may be delivered via e-mail on request.





The service providers shall respect all rules and obligations required by the European Union, in particular those with regards to confidentiality, conflict of interests, liability, intellectual property rights, ownership of materials, checks, audits and evaluation.

Full and partial proposals are allowed.

